



Corpus Christi

1201 Leopard Street
Corpus Christi, TX 78401
cctexas.com

Meeting Minutes Audit Committee

Tuesday, September 8, 2015

9:00 AM

ACM Conference Room (5th Floor)

PUBLIC NOTICE

COUNCIL MEMBER:

Mark Scott
Carolyn Vaughn
Lillian Riojas
Chad Magill

A. Call meeting to order

Chairman Scott called the meeting to order at 9:07am.

B. Executive Session: (NONE)

C. Approval of minutes

1. Motion to approve the July 14, 2015 Minutes

A motion was made by Lillian Riojas, seconded by Chad Magill, to approve the minutes. The motion carried by a unanimous vote.

D. Agenda items:

2. AU14-F02 Financial Services Department, Utility Business Office Audit Report

A motion was made by Carolyn Vaughn, seconded by Chad Magill, to accept the audit report and to require the City Auditor to conduct another follow-up audit of UBO after the implementation of the new Infor utility billing module, to occur no later than September 30, 2016. The motion carried by a unanimous vote.

E. Briefings:

3. External Auditor Request for Proposal (RFP) Update

The presentation was received.

A motion was made by Chad Magill, and seconded by Lillian Riojas to direct

Finance to solicit a proposal for Collier, Johnson, and Woods, P.C. to conduct the audit of the Fiscal Year 2014-2015 CAFR and to present the proposal to City Council as soon as possible.

Finance will continue working on the RFP for the FY 2016 audit.

A change to the procedures for selecting the audit firm was discussed. The Audit Committee would like to hear proposals from the top firms as ranked by the selection committee when they open the fee envelopes.

Audit Committee requested City Attorney to determine if proposals could be presented during an executive session.

4. City Auditor's Update

Audit Committee asked that Ms. Sones discuss with Councilwoman Colleen McIntyre (Chair of Municipal Court Committee) postponing the audit on Municipal Courts.

Audit Committee request an email containing all requested audit projects for 2016 to include estimated audit hours.

F. Public Comments:

Mr. Abel Alonzo commented on the Municipal Courts, the Health District and thanked audit staff.

THE OPEN MEETINGS ACT PROHIBITS THE COMMITTEE FROM RESPONDING AND DISCUSSING YOUR COMMENTS AT LENGTH. THE LAW ONLY AUTHORIZES THEM TO DO THE FOLLOWING:

- 1. Make a statement of factual information.**
- 2. Recite an existing policy in response to the inquiry.**
- 3. Advise the citizen that this subject will be placed on an agenda at a later date.**

G. Future Agenda Items:

At the October meeting the Audit Committee will discuss a recommendation to submit proposal changes to section 27 to the Charter Committee.

H. Adjournment

Chairman Scott adjourned the meeting at 10:45 am.