



# City of Tacoma Neighborhoods and Housing Committee Minutes

747 Market Street, Tacoma, WA 98402

Conference Room 248

August 17, 2015

4:30 PM

---

Chair Lauren Walker, Vice Chair Joe Lonergan,  
David Boe, Anders Ibsen, Victoria Woodards (alternate)

## Call To Order

Chair Walker called the meeting to order at 4:32 p.m.

**Present:** 4 - Boe, Ibsen, Lonergan and Walker

## Approval of Minutes

1. [15-0885](#) Approval of the minutes for the July 6, 2015 meeting.

**MOTION: Council Member Lonergan moved to approve the minutes of the meeting of July 6, 2015.**

**SECONDED BY: Deputy Mayor Boe.**

**ACTION: Voice vote was taken and carried. The motion was declared adopted.**

**Ayes:** 4 - Boe, Ibsen, Lonergan and Walker

## Briefing Items

Chair Walker changed the order of business to have Briefing Item No. 3, Residential Permit Parking Plan, go before Briefing Item No. 2, Affordable Housing Discussion.

3. [15-0887](#) Residential Permit Parking Plan  
[Dana Brown and Chris Larson, Public Works]

At approximately 4:33 p.m., Dana Brown, Public Works (PW), reviewed the Residential Parking Plan (RPP), including background information on the

existing program which started in 2001, is enforced by the Police Department, and ranges in zoning permits. Eric Huseby, PW, reviewed the RPP goals, including on-street parking priority for residents, residential parking during high-occupancy periods, maximizing parking in the right-of-way, and signage improvements. He then reviewed the base criteria for zoning classifications and size, and citizen outreach. Mr. Huseby concluded by reviewing new program elements, including zone sizes, an annual permit fee, guest permits, enhanced parking enforcement, a proposed two-year transition plan, and next steps. Discussion ensued regarding the request for proposal process for license plate recognition technology, Police Department service calls relative to parking, issuance of parking permits, fee for permits, lifetime permits, high-occupancy periods, demand study, guest permits, reasonable accommodation policy, and next steps.

2. [15-0886](#) Affordable Housing Discussion  
[Brian Boudet, Planning and Development Services]

At approximately 5:10 p.m., Brian Boudet, Planning and Development Services, provided background information on proposed policy updates; public outreach; and feedback received from staff, news articles, and the Planning Commission. He discussed public input on infill strategies, including multi-family development, lot standards, and detached accessory dwelling units in primarily single-family dwelling areas. He continued to review the discussion around affordable housing regulations, public outreach from meetings previously held, applying for and reviewing conditional use permits, current process for creating a duplex, future development in the City, impact of density, media articles, and next steps.

## Topics for Upcoming Meetings

4. [15-0888](#) September 7, 2015: Meeting Canceled  
September 21, 2015: Short Term Rentals, Narrowmoor Conservation District,  
Community Based Services Update

Monica Ghosh, City Manager's Office, stated the September 7, 2015 meeting has been cancelled. She stated the meeting on September 21, 2015 will include presentations relative to short-term rentals, the Narrowmoor Addition Conservation District, and a community based services update. Chair Walker requested an update on the public comment process after the Planning Commission's public hearing and comment timeline is complete. Discussion ensued regarding reviewing public comment at the Committee's first meeting of October.

### **Other Items of Interest**

There were no other items of interest.

### **Public Comment**

There was no public comment.

### **Adjournment**

There being no further business, the meeting adjourned at 5:57 p.m.

---

Lauren Walker, Chair

---

Nicole Emery, City Clerk's Office