



City of Sunnyvale

Meeting Minutes - Draft

Board of Library Trustees

Monday, December 6, 2021

7:00 PM

Teleconference Meeting: City Web
Stream

CALL TO ORDER

Pursuant to Government Code Subdivision 54953(e), the meeting was conducted telephonically; pursuant to state law, the City Council made the necessary findings by adopting Resolution No. 1089-21, reaffirmed on November 16, 2021.

Chair Wang called the meeting to order at 7:00 p.m.

ROLL CALL

Present: 5 - Chair Sharlene Wang
Vice Chair Mark Isaak
Board Member Kathy Boelter
Board Member Rahul Jain
Board Member Andrew Ma

Board Member's Boelter and Jain (arrived at 7:03 p.m.)
Council Liaison Melton (absent)

PRESENTATION

[21-1123](#) PRESENTATION - Pandemic Impact on the Library - Lessons Learned

Librarians Laurie Borchard and Lori Giarrizzo presented the impact the pandemic had on the library, and the lessons learned. The presentation included what the staff thought they did well on, what they feel like they could have done better, what they learned, and spoke about the various services the library offered to patrons during the pandemic.

[21-1124](#) PRESENTATION - Data Privacy

Library Specialist III, Amanda Fletcher, presented why data privacy is so important.

Highlights included: what data privacy is, why it matters, best practices, collection and storage of data, and training for data privacy.

ORAL COMMUNICATIONS

None.

CONSENT CALENDAR

Board Member Jain moved and Vice Chair Isaak seconded, approval of the consent calendar as presented. The motion carried by the following vote:

Yes: 5 - Chair Wang
Vice Chair Isaak
Board Member Boelter
Board Member Jain
Board Member Ma

No: 0

[21-1122](#) Approve the Board of Library Trustees Meeting Minutes of
November 8, 2021

Approve the Board of Library Trustees Minutes of November 8, 2021 as submitted.

STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES

NON-AGENDA ITEMS & COMMENTS

-Board Member Comments

None.

-Staff Comments

Superintendent Steve Sloan spoke about: Winter Reading Storytime, Author Lily Lee hybrid program (online & in-person), holiday craft programs for adults and children/teens, Friends book sale on December 18, new website being launched in the new year, new email delivery system called GovDelivery, and the Library and Recreation Department will soon be getting a new director.

ADJOURNMENT

Chair Wang adjourned the meeting at 7:59 p.m.