

Draft 2024 Annual Work Plan

Board of Library Trustees

MEETING DATE	AGENDA ITEM/ISSUE
January 8 Special Meeting	• Rank Study Issues by January 31 • Senior Services
February 5	• Silicon Valley Reads • Sustainability Initiatives
March 4	• Friends of the Sunnyvale Public Library Update • Branch Library Update
April 1	• National Library Week • Early Learning Initiatives • Digital Information Literacy
May 13 Special Meeting	• Review Recommended FY 2024/25 Budget
June 3	• Recognition of Service • Library of Things
July 1	• Selection of Chair and Vice Chair • Annual Review of Code of Ethics and Conduct for Elected and Appointed Officials • Equity, Access, and Inclusion Initiatives
August 5	• Patron Satisfaction & Non-User Surveys • Marketing and Outreach – Librarians in Communities
September 9 Special Meeting	• Preliminary Discussion of 2025 Master Work Plan • Library Collections Overview
October 7	• Use of Data/Privacy • Final month to Propose Study Issues • Approve 2025 Master Work Plan
November 4	• Annual Library Statistics and Trends
December 2	• Final month to Approve 2025 Master Work Plan • Final month for Annual Review of Code of Ethics and Conduct for Elected and Appointed Officials

Reminder: Study Issues may be proposed at any meeting throughout the year.

Additional items yet to be scheduled: