



Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Vice Mayor Pam Foley
District 9

SUBJECT: SEE BELOW

DATE: October 27, 2026

APPROVED:

SUBJECT: APPROVAL OF THE WORLD AIDS DAY FLAG RAISING, QUILT DISPLAY, AND TOWER AND ROTUNDA LIGHTING SPONSORED BY COUNCIL DISTRICT 9 AND DISTRICT 3 AS A CITY COUNCIL SPONSORED SPECIAL EVENT TO EXPEND CITY FUNDS AND ACCEPT DONATIONS OF MATERIALS AND SERVICES FOR THE EVENT

RECOMMENDATION

1. Approve the World AIDS Day Flag Raising scheduled on December 1, 2026, Tower and Rotunda Lighting scheduled for December 1-2, 2026, and special use of the Rotunda for December 1, 2026, as a City Council-sponsored Special Event and approve the expenditure of funds.
2. Approve and accept donations from various individuals, businesses, or community groups to support the event.
3. Place the item on the November 17, 2026 Council Agenda for action.

BACKGROUND

On February 1, 2005, the City Council adopted Resolution No. 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds.

The World AIDS Day Flag Raising will be held on December 1, 2026 and the Tower and Rotunda Lighting will be held on December 1-2, 2026 at the City Hall Plaza and sponsored by Vice Mayor Pam Foley. The Worlds AIDS Day Quilt Display in the Rotunda will be on

December 1, 2026. This special event brings together community members to unite in the fight against HIV, show their support for people living with HIV, and to commemorate people who have died due to HIV. The event is free and open to the public.

ANALYSIS

The display of the World AIDS Day Flag is permitted under Council Policy 2- 1, Section C.3 - Flags Displayed in Conjunction with Official Ceremonial Items: "Other flags may be displayed in conjunction with official actions, ceremonial items, or proclamations of the City Council."

Lighting the Tower and Rotunda in red is a symbol of awareness and support for people living with HIV. City Council Policy 7-14, City Hall Event Lighting Policy, Sections B.1 and C.1 allows Rotunda and Tower lighting in conjunction with proclamations for official actions or ceremonial items as approved by City Council.

Approval by the City Council of the event will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, Vice Mayor Pam Foley will report any cash or in-kind donations received for the event on their Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will enable Council District 9, City departments, and the Office of the City Clerk to proceed with the event. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

PUBLIC OUTREACH/INTEREST

The Office of the City Clerk will post the item on the City's Website for the November 4, 2026 Rules Committee Agenda and the November 17, 2026 City Council Agenda.

CEQA

Not a Project, File No. PP17-011, Temporary Special Events resulting in no changes to the physical environment.

Reviewed by:

TONI J. TABER, MMC
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.