


**CITY COUNCIL ACTION REQUEST**

<b>Department(s):</b> Airport	<b>CEQA:</b> Not a Project, File No. PP17-002, Consultant services for design, study, inspection, or other professional services with no commitment to future action.	<b>Coordination:</b> City Attorney's Office, City Manager's Budget Office	<b>Dept. Approval:</b> John Aitken /s/
<b>Council District(s):</b> 6			<b>CMO Approval:</b>  5/11/23

**SUBJECT: AMENDMENT TO SERVICES AGREEMENT BETWEEN THE CITY OF SAN JOSÉ AND FAITH GROUP, LLC FOR AIRPORT ON-CALL IT SERVICES**

**RECOMMENDATION:**

Authorize the City Manager or designee to negotiate and execute a Second Amendment to the Master Services Agreement between the City of San José and Faith Group, LLC for on-call information technology services, extending the expiration of the current term by one year to July 4, 2024, and increasing the maximum compensation by \$346,000 for a not to exceed total of \$1,535,000.

**BASIS FOR RECOMMENDATION:**

On June 23, 2016, the City entered into an Agreement with the consulting firm Faith Group, LLC to provide professional information technology services for the San José Mineta International Airport (Airport) for a term expiring on July 4, 2021. City Council subsequently approved a First Amendment to the contract to make some adjustments to its compensation provisions with no increase in total compensation. The Airport exercised the two one-year options in the contract to extend the contract to July 4, 2023, with no increase in compensation.

Currently, Faith Group, LLC is providing technical expertise to the Airport in preparing a network support contracting opportunity and a Registered Communications Distribution Designer staff member. This position works on the architectural design and scope of the network and cabling infrastructure and connectivity for all networks and telecommunication infrastructure for all tenants, contractors, and staff at the Airport.

As part of the Fiscal Year 2023-2024 budget process, the Airport proposed the addition of an Information Systems Analyst position to allow the Airport to hire a certified Registered Communications Distribution Designer to support the Airport infrastructure. This position is expected to be approved and adopted by City Council in June. The Airport recommends adding funds and extending the term of the consultant agreement to ensure continued coverage of this critical position while the City undergoes an open recruitment to fill the position.

San José Municipal Code Section 4.12.210 requires that the City engage in a competitive procurement on all professional services contracts, including consultant agreements, with a payment amount exceeding \$10,000. City Council may determine that an unusual or unique situation exists that makes the application of the requirements for competitive procurement of the services included in the agreement amendment contrary to the public interest. Staff recommends City Council determine it not practicable and economical to engage in a new competitive procurement to fill this temporary gap between the end of the current consulting agreement and the City hiring a staff member to assume these duties.

Commission Recommendation/Input:  
No commission recommendation or input is associated with this action.

**COST AND FUNDING SOURCE:**

Fund #	Appn #	Appn Name	Total Appn	Amt. for Contract	2022-2023 Adopted Operating Budget Page	Last Budget Action (Date, Ord. No.)
523	0802	Non-Personal/Equipment	\$51,142,505	\$346,000	948	06/21/2022, 30790

**FOR QUESTIONS CONTACT:** Mathew Kazmierczak, Manager of Strategy and Policy, 408-392-3640